

### Required For All Initial Vehicle Registrations/Transfers

- |   |  |
|---|--|
| <input type="checkbox"/> Military - PCS orders to Aviano AB<br><input type="checkbox"/> Civilians - Individual Logistical Support Letter signed by 31 FW/JA<br><input type="checkbox"/> Contractors - DOCPERS from Area 600 Contracting Office<br><input type="checkbox"/> Current Common Access Card (CAC) or Dependent ID<br><input type="checkbox"/> Valid Stateside Driver's License (if expired, proof of military clause)<br><input type="checkbox"/> Valid AFI Driver's License (must not be mutilated)<br><input type="checkbox"/> € Registration Fee( <b>Exact Change</b> )<br><input type="checkbox"/> Current Proof of Insurance w/ VIN, policy number & dates ( <b>MUST HAVE ON HAND!</b> )<br><input type="checkbox"/> Special Power of Attorney is required for another member or dependent to register the vehicle in the Sponsor's Name. Must include Year, Make, Model, Color, and VIN of the Vehicle being registered. ***General POA's will not be accepted!<br><input type="checkbox"/> Multiple vehicles check engine size ** RECOMMEND**larger engine as primary/smaller engine as secondary for lower road tax | <input type="checkbox"/> <b>Initial</b><br><input type="checkbox"/> <b>Primary-Primary</b><br><input type="checkbox"/> <b>Secondary-Secondary</b><br><input type="checkbox"/> <b>Primary- Secondary</b><br><input type="checkbox"/> <b>Secondary-Primary</b> |
|---|--|

### In Addition to the Above Requirements

**\*\*IMPORTANT\*\* Both members need to be present for scheduling and for the duration of appointment**

**NOTE: ALL REQUIRED DOCUMENTS ARE NEEDED IN HAND IN ORDER TO RECEIVE AN APPOINTMENT TIME**

<input type="checkbox"/> <b>Vehicle Shipped from Vehicle Processing Center (VPC)</b> <input type="checkbox"/> Customs Form 302 (pass and Reg will receive upon arrival) <input type="checkbox"/> Matching Supporting Docs (Title/Previous Registration/VPC Pkg) <input type="checkbox"/> Name of the sponsor <b>MUST BE ON ALL DOCUMENTS TO REGISTER</b> (If not bill of sale needs to be conducted at Legal)  <input type="checkbox"/> <b>Vehicle purchased from another AFI privileged member or</b> <b>Switching Primary to Secondary or Secondary to Primary (Motorcycles transfer see below)</b> <input type="checkbox"/> LRS Safety Inspection (dated w/in 60 days prior) <input type="checkbox"/> Gas Card (primary vehicles only) <input type="checkbox"/> Original Road Tax Forms (secondary vehicles only) <input type="checkbox"/> Signed Lien Release (if registration has documented lien)  <input type="checkbox"/> <b>Vehicle Driven into country</b> <input type="checkbox"/> Current registration from country of origin (in sponsors name) <input type="checkbox"/> Vehicle must be present (exception: has VIN verification) <input type="checkbox"/> LRS Safety Inspection (dated w/in 15 days prior)  <input type="checkbox"/> <b>Motorcycle Registration</b> <input type="checkbox"/> Shipped in with TMO(302 Customs Form) <input type="checkbox"/> T1 Customs form (provide copy of housing inventory w/ proof of prior registration or title) <input type="checkbox"/> Motorcycle Transfer member buying must have endorsement on STATESIDE license.	<input type="checkbox"/> <b>Vehicle Purchased from Italian Dealership</b> <input type="checkbox"/> Dealer Packet (Title, Bollo, Registration w/ Revisione) <input type="checkbox"/> Invoice (must be in the name of the sponsor) <input type="checkbox"/> LRS Safety Inspection (dated w/in 15 days prior) <input type="checkbox"/> Vehicle must be present (exception: has VIN verification) <input type="checkbox"/> Certificato di esenzione dall'IVA  <input type="checkbox"/> <b>Vehicle Purchased at Local American Dealership</b> <input type="checkbox"/> Customs form (IMA, IMZ or T1) <ul style="list-style-type: none"> <li>▪ T1 form New Vehicle:             <ul style="list-style-type: none"> <li>➤ Certificate of Origin/Buyers offer in Sponsors name</li> </ul> </li> <li>▪ T1 form Used Vehicle:             <ul style="list-style-type: none"> <li>➤ US/European Registration/Title</li> </ul> </li> <li>▪ Vehicle does not have to be present</li> <li>▪ IMA (Must have Sales Contract)</li> <li>▪ IMZ (Must have INVOICE)</li> </ul> <input type="checkbox"/> If no customs form generated <ul style="list-style-type: none"> <li>▪ Certificate of Origin</li> <li>▪ Invoice (must be in name of sponsor)</li> <li>▪ Vehicle must be present (exception: has VIN verification)</li> <li>▪ Certificato di esenzione dall'IVA</li> </ul> <input type="checkbox"/> <b>Vehicle Purchased from private Italian Seller (not dealer)</b> <input type="checkbox"/> Italian Notarized Bill of Sale <input type="checkbox"/> LRS Safety Inspection (dated w/in 15 days prior) <input type="checkbox"/> Seller's Info <ul style="list-style-type: none"> <li>▪ Valid Photo ID</li> <li>▪ Original Road Tax (bollo)</li> <li>▪ Original Italian Title and Registration</li> <li>▪ Current Italian Safety Inspection (Revisione)</li> </ul> <input type="checkbox"/> Vehicle must be present (exception: has VIN verification)
---	---

Registrant's Info: Name & Contact

Number \_\_\_\_\_